

# Senior Construction Manager (Conservation)

## About the role

Eastpoint are recruiting a Senior Construction Manager with a specialty in Conservation, to manage and oversee numerous construction projects. The successful candidate must have a proven track record and a minimum of 10 years' experience in construction with a specialty in conservation. Relevant experience will include a sound knowledge of stone masonry, means and methods, managing crews in removal and rehabilitation of heritage and character defining elements, the ability to inform scope and specifications, in line with the design team and clients and quality assurance during all stages of this process.

**Essential Qualifications:** The requirements listed below are representative of the knowledge, skill, ability, and/or background required.

- A Degree or a UK level 6 qualification, specialising in Construction Site Management (conservation) or equivalent.
- Membership of a globally recognised professional organisation.
- Ability to obtain a secret level security clearance
- A full driver's license
- Health and safety management/supervision qualification relevant in Canada.
- Minimum of 10 years experience in Construction Management
- Conservation specialty.
- Ability to read, understand and interpret construction drawings
- Ability to work in a fast-paced environment
- Strong organizational abilities
- Ability to meet and adhere to deadlines
- Able to multi task and work well under pressure

## Job purpose

- The purpose of this position is to complete construction, conservation projects by planning, organizing, and controlling the projects; completing quality inspections; overseeing sub-contractors and staff
- Plans, directs and coordinates business activities related to all customer or contractor jobs from inception to completion. Responsible for overseeing the scheduling, crew assignment, performance, handling customer issues, change orders, materials purchasing and schedules required equipment and tools for each job or project. Some of these duties will be performed personally and some through delegation.

## **Duties and responsibilities**

- Accomplishes construction human resource objectives by selecting, orienting, training, assigning, scheduling, coaching, counseling, and disciplining employees; communicating job expectations; planning, monitoring, appraising job contributions; recommending compensation actions; adhering to policies and procedures.
- Provide training, coaching and management to all supervisors to ensure consistent performance throughout the construction division
- Attend pre-bid and community meetings as needed with customer or contractor
- Following receipt of proposal or bid acceptance, schedules purchase of materials required for job
- Schedules start of work on job/project, conferring with customer or contractor for maximum utilization of work crews
- Assigns work crews to jobs, describing work to be done, work location, and special requirements and monitors work crew performance
- Visits work sites on a regular basis, daily if needed, to verify work quality, maintain progress, handle customer or contractor problems that may develop and make adjustments to planned work if required
- Assist with the completion of progress payments
- Handles all documentation, approvals, estimates for change orders required on existing jobs/projects
- Maintains safe, secure, and healthy work environment by following and enforcing standards and procedures; complying with legal regulations
- Acts as the company representative when dealing with our clients
- Reads drawings and provides direction to crews
- Updates job knowledge by tracking and understanding emerging construction practices and standards; participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations
- Perform any other duties as may be required by the employer
- Always use company mandated safety equipment when needed and follows all safety procedures
- Attend weekly or monthly Senior Management Meetings
- Ensure communication flow through direct reports to all employee levels
- Any and all other duties as assigned by Company President

## **Working conditions**

This position is located both in the office and field. Hours are Monday to Friday from 730am to 5pm during the construction season and 8am to 4pm during the winter. The work is often completed outdoors' and you are exposed to the elements. Job locations may vary throughout Nova Scotia

## **Physical requirements**

The typical demands of this position are walking, standing, driving. Dusty, noisy environments located outdoors. Exposure to temperature fluctuations and the elements.

**Direct reports**

Construction supervisors and lead hands

**Salary:** Negotiable dependant on experience, package includes other benefits which will be discussed with the successful candidate.

**Job Type:** Full-time.

Please send your resume to Jaye Maheux, [jaye.maheux@eastpoint.ca](mailto:jaye.maheux@eastpoint.ca)